

# Beswick Parish Council

Meeting of the Council to be held at 7 pm on Wednesday, 22 March 2022  
following the re-arrangement of the 8 March 2022 meeting

## AGENDA

- 1 Apologies for Absence:**
- 2 Declarations of Pecuniary and Non-Pecuniary Interests:**
- 3 Minutes:**  
To approve as an accurate record the minutes of the meeting held on 18 January 2023.
- 4 Matters Arising from the Minutes:**
  - 4.1 Recruitment of Parish Councillor**  
Clerk to report progress on recruitment of or welcome Sarah Duncan depending on her availability.
  - 4.2 Defibrillator Kilnwick:**  
Clerk to report progress on the recall and replacement of battery and pads.
  - 4.3 King's Coronation Celebrations:**  
Cllr Jeffrey/former Cllr Beddows to report on grant application and the progress of plans in Kilnwick.  
A Beswick based Cllr to report on any plans in Beswick.
  - 4.4 Any other items arising.**
- 5 Review of The Clerk's Performance and Salary:**  
To review the Clerk's performance and agree any changes in remuneration of The Clerk, currently set at £1350/annum.
- 6 Planning Applications:**  
To discuss all planning applications received by the BPC since the last meeting including any received following the issue of this Agenda.
  - 6.1 Planning Consultation for 22/03359/PLF:**  
45 Main Street, Beswick, East Riding of Yorkshire, YO25 9AU – Approved.
  - 6.2 Planning Consultation for 22/03003/PLF:**  
Wilfholme Farm, Wilfholme Road, Beswick, East Riding of Yorkshire, YO25 9JA.  
Cllrs had discussed by email and agreed that the application should be approved.
  - 6.3 Planning Consultation for 22/03603/PLB**  
**Planning Consultation for 22/03602/PLF**  
The Bell Tower, Middleton Road, Kilnwick, East Riding of Yorkshire, YO25 9JG - Approved.
  - 6.4 Planning Consultation for 22/03609/PLF:**  
63 Main Street, Beswick, East Riding of Yorkshire, YO25 9AU - Retrospective Approval.
  - 6.5 Planning Consultation for 22/03896/PLF:**  
Village Hall, School Lane, Kilnwick East Riding of Yorkshire, YO25 9JE.
  - 6.6 Planning Consultation 22/03849/PLF:**  
61 Main Street, Beswick, East Riding of Yorkshire, YO25 9AU - Retrospective Approval.
  - 6.7 Any Other Applications Received:**
- 7 Budget 2023-24:**  
Clerk to present draft Budget for consideration to be agreed at the Annual Meeting on 10 May 2023. To include requests for support.
- 8 Finance:**
  - 8.1 Finance Update:**  
Clerk to report.

**8.2 Payments:**

Confirmation and payment of required payments.

Reimburse Clerk cost of Kilnwick Defibrillator battery and Pads - £344.26

Clerk's Salary - **£1350** (HMRC - £270 & JB - £1080)

Ben Jeffrey - **£16.49** (Reimburse cost of Publisher purchase)

**9 Parish Council Meetings 2023-24:**

The Council is asked to consider where it wishes to meet during 2023-24 and to instruct the Clerk to book a meeting room. The Council is asked to approve the following Meeting dates:

10 May 2023

12 July 2023

13 September 2023

8 November 2023

10 January 2024

13 March 2024

**10 Recruitment of Kilnwick Based Cllr:**

Recruitment of Cllr Reid's replacement – update from Cllrs.

**11 Elections 4 May 2023 and Submission of Papers:**

Clerk to update Cllrs on the required documentation (previously distributed to current Cllrs electronically but Clerk to distribute paper copies) and the deadline date by which is must be hand delivered to ERYC, Beverley.

**12 Emergency Plan 2023:**

To review and agree changes to draft Emergency Plan.

**13 Newsletter 2022-23:**

Clerk to present draft copy to Cllrs for authorisation. To authorise The Clerk to arrange printing; to agree that Councillors will distribute the printed version and assign districts.

**14 Beswick A164 – Parishioner's Request:**

Cllr Corscadden to report on parishioner's request to ERYC to have double white lines applied to the A164 on the Beswick bypass. Note that this may be turned down as it is the responsibility of the persons pulling out of side roads to check that both carriageways are clear.

**15 AOB:** *Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action but will appear on the next Agenda.*

**Date of Next Meeting:** 10 May 2023

# Beswick Parish Council

Meeting of the Council held at 7 pm on Wednesday, 18 January 2023 at Kilnwick Village Hall

## Minutes

### 1 Apologies for Absence:

Cllr Ben Jeffery, Ward Cllrs Beaumont and Steward

### Present:

Ward Cllrs Beachell (Chair), Reid and Corscadden, Julia Bugg (Clerk) and 1 parishioner.

### 2 Declarations of Pecuniary and Non-Pecuniary Interests:

None.

### 3 Minutes:

The Minutes were approved as an accurate record of the meeting held on 14 September 2022 and it was agreed that the record of the meeting on 9 November 2022 not being quorate was also accurate.

### 4 Matters Arising from the Minutes:

#### 4.1 Defibrillator Kilnwick:

Former Cllr Tony Beddows reported that the planned collection of the defibrillator had not occurred and as the battery was still showing 100% battery power, he had returned it to service. The collection of the defibrillator is necessary due to a warranty issue with the battery which shows a lower charge than it actually has. The battery's expiration date has now passed so, following discussion it was agreed that a new battery and two sets of pads be purchased for the machine; Clerk to action. It was also agreed that Cllr Corscadden would liaise with the keeper of the Beswick defibrillator, Chris, to check if a battery or pads were needed for it.

#### 4.2 Beswick Houses – External Coating:

The Clerk reported on recent updates from ERYC. Previously circulated - Planning Consultation for 22/03609/PLF 63 Main Street, Beswick, East Riding of Yorkshire YO25 9AU. Also recently received application for 61 Main Street. BPC did not object to the render applied to the adjoining houses but reminds parishioners that it is necessary to seek permission when living in a Conservation Area.

#### 4.3 Any other items:

None.

### 5 Avian Flu Outbreak:

Cllr Beachell reported the outbreak at a duck farm east of Beswick village, where all of the ducks in both sheds have now been culled and the farmer is now awaiting options on how to proceed. The commiserations of the PC were passed to the farmers concerned. Cllr Reid noted that the only footpath to be closed as a result of the outbreak and to remain closed is Beswick Footpath 17, which traverses the farm yard. It was confirmed that there had been no spread of Avian Flu as a result of this outbreak, which may have been introduced when the chicks were brought to the farm.

### 6 Recruitment of Parish Councillor:

The meeting received an introduction from Sarah Duncan, a parishioner in Beswick. Following discussion, it was agreed that the Clerk commence the process of co-opting Sarah D onto BPC and Cllrs look forward to welcoming Sarah to the March meeting.

### 7 Planning Applications:

#### 7.1 Planning Consultation for 22/03359/PLF:

45 Main Street, Beswick, East Riding of Yorkshire, YO25 9AU.

Cllrs had discussed by email and agreed that the application should be approved.

#### 7.2 Planning Consultation for 22/03003/PLF:

Wilfholme Farm, Wilfholme Road, Beswick, East Riding of Yorkshire, YO25 9JA.

Cllrs had discussed by email and agreed that the application should be approved.

**7.3 Planning Consultation for 22/03603/PLB**

**Planning Consultation for 22/03602/PLF**

The Bell Tower, Middleton Road, Kilnwick, East Riding of Yorkshire, YO25 9JG.

It was agreed that the planning application be supported as there were only positives to be seen in the application.

**7.4 Planning Consultation for 22/03609/PLF:**

63 Main Street, Beswick, East Riding of Yorkshire, YO25 9AU.

BPC had no objections to the application.

**7.5 Planning Consultation for 22/03896/PLF:**

Village Hall, School Lane, Kilnwick East Riding of Yorkshire, YO25 9JE.

BPC has no objections to the application but would suggest that a tarmac footpath be put in place from the fire escape exit to the road way to assist an easy exit.

**8 PRECEPT 2023/24:**

Discussion took place following the Clerk's presentation of the table below. The Precept was set at £4900.00 for 2017-18, £5250.00 in 2018-19 & 2019-20, £5450 in 2020/21 & 2021/22 and £5600 in 2022/23.

**Band D Properties**

Precept Demand £	Amount £	% Change
6000	36.34	+3.95
5900	35.74	+2.23
5800	35.13	+0.49
5700	34.52	-1.26
5600	33.92	-2.97

It was agreed that the Precept Demand for BPC in 2023-24 be £5950, a 3.09% increase to Band D properties, and charges per household as shown below:

Council Tax Base Figure for 23/24	165.10
Precept	<b>£5,950.00</b>
Band A (6/9 of band D)	£24.03
Band B (7/9 of band D)	£28.03
Band C (8/9 of band D)	£32.04
<b>Band D charge (precept)</b>	£36.04
Band E (11/9 of band D)	£44.05
Band F (13/9 of band D)	£52.06
Band G (15/9 of band D)	£60.07
Band H (18/9 of band D)	£72.08

**9 Count of Rough Sleepers:**

The Clerk noted that a null return was made.

**10 Finance:**

**10.1 Payments:**

Confirmation and payment of required items:

Payment to Julia Bugg to reimburse the cost of website domain (1 year) - £7.50

Zurich Insurance – renewal of policy - £344.80

Street Lighting SLA – payment to ERYC - £1893.86

**10.2 Finance Report:**

The Clerk presented the report provided with the Agenda; very little movement of monies in or out.

**11 Electoral Register:**

The Clerk distributed the new register and requested that old versions be shredded. The latest version was added to the Disaster box held in the Village Hall.

**12 Village Taskforce Satisfaction:**

Cllr Reid updated the meeting on the progress of works and provided the Clerk with the completed survey electronically for her to submit.

**13 AOB:** *Items arising under AOB cannot be resolved if they involve expenditure or commit the Council to a course of action but will appear on the next Agenda.*

**13.1 Cllr Reid:**

Cllr Reid informed the meeting that he would not be seeking re-election at the upcoming elections. Cllr Beachell expressed her thanks for the 18 years of service Cllr Reid has given with 12 as Chair. It was agreed that BPC will very much miss the skills and knowledge of Cllr Reid, including his proof-reading skills!

**13.2 King's Coronation Grant:**

The Clerk invited Tony Beddows to present the item and he reported that applications open on 1/2/2023 and that a Cllr must create and submit the application, a role he undertook for the 2022 Platinum Jubilee application. Following discussion, it was agreed that BPC agree in principle to the submission of a grant application and that Cllr Jeffrey liaise with TB in its completion and submission should the parishioners of Beswick and Kilnwick villages wish to celebrate the coronation. TB noted that the maximum grant available is once again £500.

**13.3 Newsletter:**

The Clerk requested that Word documents and pictures (jpegs) be sent to her for the creation of the draft newsletter. It was also noted that a copy of Publisher was promised for BPC's laptop to aid the Clerk in the production, which Cllr Jeffrey was actioned to investigate. The Clerk would very much appreciate if this could be arranged prior to the newsletter needing to be created. Discussion took place regarding the reduction in the number of pages to save copying costs and it was agreed that this would be considered once the received items had been included.

**13.4 Potential Councillors:**

It was noted that Cllr Reid's notification of his decision not to seek re-election means that a replacement Cllr needs to be sought and so BPC requests statements of introduction from anyone in Kilnwick who is interested in joining the council.

**Meeting Closed 8.35 pm**

**Date of Next Meeting:**

8 March 2023

<b>BESWICK PARISH COUNCIL</b>			
<b>Proposed Budget 2023-2024</b>			
	2022-2023	2022-2023	2023-2024
	Proposed	Actual	Proposed
	£	£	£
<b>Street Lighting</b>	<b>3300.00</b>	<b>1893.86</b>	<b>3408.95</b>
<b>Salix Loan Repayment</b>	<b>500.00</b>	<b>500.00</b>	<b>500.00</b>
<b>Management of Assets</b>			
Defibrillators	250.00	344.26	400.00
Telephone Box Renovation – Beswick	30.00	0.00	30.00
Telephone Box Renovation – Kilnwick	30.00	0.00	30.00
	<b>310.00</b>	<b>344.26</b>	<b>460.00</b>
<b>Tuesday Club</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Donations</b>			
Beswick Church	300.00	300.00	300.00
Kilnwick Church	300.00	300.00	300.00
Coronation Celebrations - Kilnwick	100.00	100.00	100.00
Coronation Celebrations - Beswick	75.00	0.00	75.00
	<b>775.00</b>	<b>700.00</b>	<b>775.00</b>
<b>Administrative Expenses</b>			
Insurance	360.00	344.80	370.00
Clerk's Salary	1350.00	1350.00	1350.00
Stationery and other expenses	75.00	15.45	75.00
Parish Newsletter	195.00	195.00	220.00
IT Maintenance/Update	300.00	16.49	300.00
External Audit Commission - PKF	200.00	0.00	200.00
Internet Access setup and Maintenance	250.00	76.99	250.00
Website Domain Registration (3 Years)	36.00	7.50	36.00
ERNLLCA Membership	307.32	307.32	320.00
HMRC Charges from 2014			370.53
Grant Coronation to Village Hall Committee	500.00	500.00	500.00
	<b>3573.32</b>	<b>2813.55</b>	<b>3991.53</b>
<b>Total Expenditure</b>	<b>8458.32</b>	<b>6251.67</b>	<b>9135.48</b>
<b>INCOME</b>			
Reserve Brought Forward	6303.91	6303.91	6539.34
VAT Reclaimed	300.00	387.10	300.00
Precept	5600.00	5600.00	5950.00
Coronation Grant ERYC	500.00	500.00	500.00
<b>Total Income</b>	<b>12703.91</b>	<b>12791.01</b>	<b>13289.34</b>
<b>YEAR END RESERVE</b>	<b>4245.59</b>	<b>6539.34</b>	<b>4153.86</b>

**BESWICK PARISH COUNCIL  
Monitoring Report March 2023**

	2022-2023	2022-2023
	<b>Proposed</b>	<b>Actual</b>
	<b>£</b>	<b>£</b>
<b>Street Lighting</b>	<b>3300.00</b>	<b>1893.86</b>
<b>Salix Loan Repayment</b>	<b>500.00</b>	<b>500.00</b>
<b>Management of Assets</b>		
Defibrillators	250.00	344.26
Telephone Box Renovation – Beswick	30.00	0.00
Telephone Box Renovation – Kilnwick	30.00	0.00
	<b>310.00</b>	<b>344.26</b>
<b>Tuesday Club</b>	<b>0.00</b>	<b>0.00</b>
<b>Donations</b>		
Beswick Church	300.00	300.00
Kilnwick Church	300.00	300.00
Jubilee Celebrations - Kilnwick	100.00	100.00
Jubilee Celebrations - Beswick	75.00	0.00
	<b>775.00</b>	<b>700.00</b>
<b>Administrative Expenses</b>		
Insurance	360.00	344.80
Clerk's Salary	1350.00	
Stationery and other expenses	75.00	15.45
Parish Newsletter	195.00	195.00
IT Maintenance/Update	300.00	16.49
External Audit Commission - PKF	200.00	
Internet Access setup and Maintenance	250.00	76.99
Website Domain Registration (1 Yea)	36.00	7.50
ERNLLCA Membership	307.32	307.32
Grant Platinum Jubilee to Village Hall Committee	500.00	500.00
	<b>3573.32</b>	<b>1463.55</b>
<b>Total Expenditure</b>	<b>8458.32</b>	<b>4901.67</b>
<b>INCOME</b>		
Reserve Brought Forward	6303.91	6303.91
VAT Reclaimed	300.00	387.10
Precept	5600.00	5600.00
Platinum Jubilee Grant ERYC	500.00	500.00
<b>Total Income</b>	<b>12703.91</b>	<b>12791.01</b>
<b>YEAR END RESERVE</b>	<b>4245.59</b>	<b>7889.34</b>

**Agenda Item 8  
Budget Monitoring Report**

<b>Tuesday Club</b>	*Including £531.45 remaining grant monies			
<b>Monitoring Report March 2023</b>				
	£			
Reserve Brought Forward*	729.16			
<b>Item</b>	<b>Amount</b>	<b>Balance</b>		
		729.16		